

## Iowa Chapter of the Appraisal Institute Board Minutes

President Jeffery Behrens, MAI, called the chapter board meeting via conference call on September 15th at 9:00 AM.

### Attendees

- Officers present President, Jeffery Behrens, MAI, Vice-President; David Binner, MAI, Secretary-Treasurer Tasha Gould, MAI and Past-President, Robert McGivern, SRA.
- Board members present were, David Passmore, MAI, Jeremy Keller, SRA, AI-RRS and James Rothermich. Not in attendance, Katherine L. Cox, SRA, AI-RRS, Jon Westercamp, Karen Olson and Charles Gohr, Regional Representative Robert Blincow, MAI.
- Executive Director Shauna Gehring was also present.

### Approval of the Minutes

Members received copies of the minutes by email. Minutes were approved as submitted.

*David Binner motioned to approve minutes.*

*Motion was seconded by David Passmore. Motion was approved.*

### President Report

Report from AI National Meeting in Charlotte, AI National is working to reorganize their structure and chapter structures. Mandatory by-law update to allow practicing affiliates to have the ability to serve on committees.

### Vice-President Report

Vice President Binner provided updates on material and presenters for Octoberfest. Attended national conference in Charlotte, planned to meet with Nebraska Chapter but they were unavailable. Explore options to consolidate with Nebraska and collaborate on education. Currently we have 180 members in the Iowa Chapter.

### Secretary/Treasurer Report

Secretary/Treasurer Tasha Gould reported an upcoming meeting is scheduled with Executive Director to review current financials and prepare the budgets. The Finance Committee will then meet to review proposed budgets before presenting to the board of directors.

### Associate Representative Report

Report not given.

### Education Report

Executive director Shauna Gehring updated board on pursuing education hours for Octoberfest. She indicated the new state licensing liaison; Brandy March is challenging and has not yet approved the state Octoberfest hours. Gained approval by Missouri for Long Term Care class and almost have approval for Illinois state credit. Business Practices and Ethics will be offered in Des Moines in November. There was not enough interest to offer in two locations. Long Term Care, 40 people have signed up to date.

Bob McGivern said members approached him and questioned why we are taking Novemberfest to Des Moines; he suggested we let members know the reason for the move. In this case we are accommodating the Lieutenant Governor's schedule by having the event in Des Moines. President Behrens said he would send out an explanation to Chapter members before the event.

President Behrens said the education committee met several times via conference call over the last several months. The proposed 2017 calendar which includes one fall 2016 offering was submitted to the board. Behrens asked the board to review and ask any questions they may have. He said it is unlikely the chapter will offer USPAP in Sioux City in April 2017 due to lack of interest. Executive Director Shauna said she would reach out to members in the Sioux City Iowa area to gauge interest closer to the class date.

Vice President Binner indicated he did not think AI would release the new land class until third quarter 2017, the class is tentatively scheduled for June and the education committee will need to select a different offering.

Feedback was requested from the board to share with existing Education Chair Rich Hughes and incoming Education Chair Dane Anderson on the 2017 calendar. It was suggested that the Education Committee create a list of chapter members to be future instructors and approach these persons to gauge their interest. Local instructors save on expenses related to out of state instructors.

Iowa City was selected as the location for Spring USPAP and Dave Passmore helped Executive Director Gehring find a suitable location. Iowa City was favored as it is geographically accessible to appraisers in Cedar Rapids, Quad Cities and Iowa City.

## **Government Relations**

No issues of concern were presented.

## **Old Business**

President Behrens thanked our current Executive Director Shauna Gehring for her service as we have had a difficult transition as the prior executive director had been in place for many years.

## **New Business**

President Behrens – Moved to nominate Dane Anderson, MAI as Education Chair.

*Motion to accept, Bob McGivern*  
*Motion seconded by Jeremy Keller*  
*Motion was approved.*

President Behrens will put together a newsletter before the end of the year, thanks to Jim Rothermich for his article in the last newsletter. He asked board members for submissions. Travel expenses – previously a formalized process was implemented for expense reimbursement. Current budget is \$4,000, this amount does not cover two officers and a regions rep traveling. Proposal to look at a per event or per person allocation vs. bulk amount. Bob McGivern indicated he had some support from his company to offset expenses and he would not like to see us send fewer representatives to regional meetings due to tight finances.

## **Adjournment**

*Motion to approve, Bob McGivern*  
*Motion seconded by David Binner*  
*Motion was approved.*  
Meeting adjourned at 10:06 AM

## **Minutes recorded by**

Tasha Gould, MAI  
Secretary-Treasurer